

# Graciela Alarcon

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214-779-1374 | [agraciela4@yahoo.com](mailto:agraciela4@yahoo.com) | Licensed Stylist & Barber

## Summary

Resourceful Spanish-English Translator, Amazon Ambassador, and Licensed Stylist & Barber driven to provide an energetic and steady work environment using innovative leadership techniques. Organized and attentive, with excellent written, oral, and interpersonal communication skills. Successful at evolving to work in and out of multiple teams.

## Experience

### **HAIRSTYLIST | SPORT CLIPS | 2022 - CURRENT**

- Part-time stylist during weekends
- Delivered full array of services from haircut to MVP treatment, including massage, shampoo, and towel treatment
- Recommended hair and styling products to increase retail sales

### **INTERPRETER-TRANSLATOR | THE WARREN CENTER | 2022 - CURRENT**

- Provided interpretation services as needed between therapists and parents from Spanish into English
- Performed various translation and interpretation duties, including written texts and live speaking presentations.
- Upheld strict confidentiality policy when translating personal and medical materials and treatments.

### **AMBASSADOR | AMAZON | 2018 - 2021**

- Provide a vital role to the leadership team.
- Work at a rapid pace to meet tight shift deadlines, while upholding compliance with health, safety, and corporate standards. Formally train and audit new and old associates.
- Tasks trained in include TDR, Induct Lead, Line Lead, ICQA, Problem solve, and remnant sweeping.
- Utilize computers and other devices to track cycle figures and correct errors in a timely manner.
- Commended for team-oriented attitude and for contributing to improved efficiency.

### **HAIRSTYLIST | ARCENIO'S UNISEX SALON | 2016 - 2017**

- Built enduring client relationships and a thriving customer base of repeat and referral business
- Met or exceeded sales and productivity goals throughout tenure, achieving Top 5 ranking (out of 20 stylists)
- Delighted customers by delivering styles aligned with their diverse preferences — from edgy, trend-making looks to fresh, updated reinterpretations of classic hairstyles
- Served 10 to 18 clients daily

## Skills

- Goal attainment
- Team leadership
- Strategic planning
- Time management
- Associate development
- Grasp new concepts and ideas quickly